



## Co-op Work Term Technical Assignment Release Form

### Student Instructions

Please fill out the form and have your supervisor indicate whether or not the assignment is confidential and sign the bottom of the form. If your report is not confidential, submit the signed release form and your assignment to Canvas for grading by the assignment deadline indicated in the work term checklist. If your report is confidential, provide your supervisor with the confidential grade form found on the work term checklist and request that they grade your assignment. Submit both the signed release and confidential grade forms to Canvas by the assignment deadline indicated in the work term checklist.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student Number: \_\_\_\_\_ Discipline: \_\_\_\_\_

Work Term Period: Year: \_\_\_\_\_  Jan – Apr  May – Aug  Sept – Dec

Company Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Title of Assignment: \_\_\_\_\_

### Supervisor Instructions

Please indicate which statement applies to the student's technical work term assignment by checking the appropriate box then sign the bottom of the form. If the report is confidential, we kindly ask that you grade the report using the confidential grade form supplied by the student. Please return this signed release form and the confidential grade form (if applicable) to the student. It is the student's responsibility to submit the form(s) to the co-op program.

- The assignment is **not confidential** and can be submitted to the engineering co-op program for grading.
- The assignment is **confidential** and will be retained by our company. I will grade the report using the grade form supplied by the student.

Supervisor Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_